

AGENDA FOR
REGULAR BOARD OF DIRECTORS MEETING
HELD REMOTELY ON **2022-April-06**

1. Standing Items (40 mins)
 - a. Call to Order and Welcome
 - b. Acknowledgement of Unceded Ramaytush Ohlone Land
 - c. Roll Call
 - d. Appointment of Meeting Roles
 - i. Timekeeper
 - ii. Stack Monitor
 - iii. Vibe Watch
 - e. Reading of the Mission Statement
 - f. Reading of the Financial Protocol
 - g. Reading and Approval of Minutes
 - h. Approval of Agenda
 - i. Reports of the Officers
 - j. Reports of Committees
 - i. Budget & Finance
 - ii. Policies and Procedures
 - iii. Personnel
 - iv. Long Range Planning
 - v. Nominating
 - vi. Development
 - vii. Audit
 - viii. Community Affairs
 - k. Agency Updates from Executive Director
2. Unfinished Business
 - a. None
3. New Business (10 mins)
 - a. Fundraiser Event w/ Club Fugazi (10 mins)

4. Announcements
5. Program: Pronouns and their importance w/ Anjali Rimi (20 mins)
6. Public Comment
7. In Memoriam
8. Adjournment

Closed Session to Follow for:

- a. Grand Marshal Selection
- b. Approval of Budget for FY2022

SAN FRANCISCO PRIDE®

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER
PRIDE PARADE AND CELEBRATION COMMITTEE, INC.

Nguyen Pham
Vice President Report
April 6, 2022

MEETING PARTICIPATION

- Participated in Board of Directors video conference meeting on March 2.
- Chaired Membership video conference meeting on March 9.
- Participated in Executive Committee video conference meetings on March 16 and March 30.

DEVELOPMENT COMMITTEE

- SF Pride Pro-Am Golf Tournament Fundraiser: Participated on coordination call with planning team on March 10.
- Participated in Development Committee video conference meeting on March 21.

POLICIES & PROCEDURES COMMITTEE

- Participated in P&P Committee video conference meeting on March 19.

COMMUNITY ENGAGEMENT

- Attended *SF Bay Times* “Divas & Drinks” community event on March 24.
- Attended Transgender Day of Visibility event at SOMArts on March 31.

ROUTINE RESPONSIBILITIES

- Engaged with SF Pride content via social media channels as feasible.

MILESTONES SCHEDULED FOR NEXT PERIOD

- Conduct Membership Meeting on April 13, 2022.
- Participate in SF Pride Pro-Am’s next team call on April 14, 2022.

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Treasurer's Report April 5th, 2022

Submitted by
Janelle Vinson, *Treasurer*

Profit & Loss Statement – for the previous month:

Gross Income	\$49,387.04
COGS	\$.00
Gross Profit	\$49,387.04
Expenses	\$99,220.79
Net Income	(\$49,833.75)

Total for 6th month of the fiscal year:

Gross Income	\$296,184.68
COGS	\$.00
Gross Profit	\$296,184.68
Expenses	\$576,617.08
Net Income	\$(280,432.40)

Cash Flow Statement for FY 2022

Cash at the beginning of the month	\$510,576.33
Net Cash from Operating Activities	(\$49,081.49)
Net Cash Increase	(\$49,081.49)
Cash at the End of the Period	\$461,494.84

Wells Fargo Checking (<i>Unrestricted</i>)	\$66,067.49
(Fiscal Agencies – <i>Restricted Funds</i>)	\$28,501.81

Wells Fargo MarketRate (<i>Reserve</i>)	\$325,442.32
Wells Fargo Bank Savings	\$26,546.32
Fresno First	\$14,881.69

Narrative Overview:

We have done well at keeping our expenses low. We have started the process of preparing for the celebration and expect expenses to rise over the next 3 months. Cash flow is good for the next 30 days, and commitments continue to increase for partnerships.

SF Lesbian Gay Bisexual Transgender Pride CC, Inc.

Balance Sheet

As of March 31, 2022

Mar 31, 22

ASSETS

Current Assets

Checking/Savings

0101 · Wells Fargo Bank Checking

0101A · Restricted Funds

0101AGR · Howard Grayson LGBT 1,303.01

0101ALA · Latin Stage 520.35

0101API · Pink Triangle 23,989.33

0101ASI · Sistahs Steppin 818.31

0101ASO · Soul of Pride 1,870.81

Total 0101A · Restricted Funds 28,501.81

0101 · Wells Fargo Bank Checking - Unrestricted Funds 66,067.49

Total 0101 · Wells Fargo Bank Checking 94,569.30

0102 · WellsFargo MarketRate (Reserve) 325,442.30

0104 · WellsFargo Bank Savings 26,546.32

0106 · Fresno First 14,881.69

0113 · Petty Cash Account 55.23

Total Checking/Savings 461,494.84

Accounts Receivable

0115 · Accounts Receivable (General) 19,500.00

Total Accounts Receivable 19,500.00

Total Current Assets 480,994.84

Fixed Assets

0140 · FURNITURE & EQUIPMENT

0140a · Furniture & Equipment 4,999.51

0141 · Accumulated Depreciation -4,999.51

Total 0140 · FURNITURE & EQUIPMENT 0.00

Total Fixed Assets 0.00

Other Assets

0189 · TRADEMARKS

0189A · Trademarks 60,610.96

0189B · Accumulated Amortization -57,820.96

Total 0189 · TRADEMARKS 2,790.00

0195 · Other Deposits 88,969.23

Total Other Assets 91,759.23

TOTAL ASSETS 572,754.07

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

0215L · Health/Fire Permit Fees Payable 2,800.00

0216 · Vendor Security Deposits 1,200.00

0250L · Payroll Taxes Due Payable -959.97

0255L · Vacation Time Account Payable 17,055.33

Total Other Current Liabilities 20,095.36

SF Lesbian Gay Bisexual Transgender Pride CC, Inc.

Balance Sheet

As of March 31, 2022

	<u>Mar 31, 22</u>
Total Current Liabilities	20,095.36
Long Term Liabilities	
0261 · Fresno First Line of Credit	132,413.00
Total Long Term Liabilities	<u>132,413.00</u>
Total Liabilities	152,508.36
Equity	
3000 · Opening Bal Equity	81,844.00
3100 · Temp Restricted Net Assets (TRN	344,875.00
3800.1 · NetAssetsReleased, UnRestrict	425,490.00
3800.4 · NetAssetsReleased, TempRestrict	-425,490.00
3900 · Retained Earnings	273,959.11
Net Income	-280,432.40
Total Equity	<u>420,245.71</u>
TOTAL LIABILITIES & EQUITY	<u><u>572,754.07</u></u>

SF Lesbian Gay Bisexual Transgender Pride CC, Inc.
Statement of Cash Flows
March 2022

	<u>Mar 22</u>
OPERATING ACTIVITIES	
Net Income	-49,833.75
Adjustments to reconcile Net Income to net cash provided by operations:	
0215L · Health/Fire Permit Fees Payable	350.00
0216 · Vendor Security Deposits	200.00
0250L · Payroll Taxes Due Payable	202.26
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Net cash provided by Operating Activities	-49,081.49
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Net cash increase for period	-49,081.49
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Cash at beginning of period	510,576.33
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Cash at end of period	<u><u>461,494.84</u></u>

**SF Lesbian Gay Bisexual Transgender Pride CC, Inc.
Profit & Loss**

04/01/22

Accrual Basis

October 2021 through March 2022

	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	TOTAL
Ordinary Income/Expense							
Income							
0402 · Membership Income	495.00	15.00	25.00	0.00	350.00	1,630.00	2,515.00
0409 · Vendor Income							
0410 · Vendor/Booth Fees Income							
0410P · Pride - Vendor Income	0.00	0.00	0.00	9,565.00	5,515.00	15,805.00	30,885.00
Total 0410 · Vendor/Booth Fees Income	0.00	0.00	0.00	9,565.00	5,515.00	15,805.00	30,885.00
0425 · Booth Equip. Rental Income	0.00	0.00	0.00	570.00	110.00	1,410.00	2,090.00
Total 0409 · Vendor Income	0.00	0.00	0.00	10,135.00	5,625.00	17,215.00	32,975.00
0411 · Parade Fee Income							
0411FM · Pride-Float/March Income	0.00	0.00	0.00	1,340.00	975.00	21,835.00	24,150.00
Total 0411 · Parade Fee Income	0.00	0.00	0.00	1,340.00	975.00	21,835.00	24,150.00
0414 · Donations (Individual) Income	55,392.62	2,238.99	90.00	829.00	295.00	5,704.63	64,550.24
0417 · Corporate Sponsorship Income	22,500.00	0.00	30,000.00	0.00	0.00	0.00	52,500.00
0421 · Interest Income	4.04	3.92	3.15	3.13	2.84	2.41	19.49
0424 · Other Income							
0424PT · Pink Triangle	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Total 0424 · Other Income	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
0430 · Grants For the Arts							
0430A · Pride - Grants for the Arts	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00
Total 0430 · Grants For the Arts	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00
0450 · Merchandise Sales	357.00	0.00	0.00	0.00	0.00	0.00	357.00
0490 · Fundraising - General	15,942.00	0.00	75.95	0.00	0.00	0.00	16,017.95
4900 · Fiscal Sponsee Income							
4900.14 · Donations (Individual) Income	0.00	0.00	0.00	100.00	0.00	0.00	100.00
Total 4900 · Fiscal Sponsee Income	0.00	0.00	0.00	100.00	0.00	0.00	100.00
Total Income	94,690.66	2,257.91	30,194.10	112,407.13	7,247.84	49,387.04	296,184.68
Gross Profit	94,690.66	2,257.91	30,194.10	112,407.13	7,247.84	49,387.04	296,184.68
Expense							
0601 · Advertising (Event)	5.97	13.34	0.00	0.00	0.00	0.00	19.31
0602 · Bank Fees	12.79	107.62	159.50	467.55	303.72	1,147.29	2,198.47
0603 · Utilities and Maintenance							
0603C · Cleaning & General Maintenance	1,111.97	1,111.97	1,241.97	409.17	685.25	685.25	5,245.58
0603U · Utilities	337.50	0.00	403.31	740.81	0.00	0.00	1,481.62
Total 0603 · Utilities and Maintenance	1,449.47	1,111.97	1,645.28	1,149.98	685.25	685.25	6,727.20
0606 · Insurance Expense	7,043.92	664.67	0.00	367.75	0.00	0.00	8,076.34
0607 · Postage Expense	116.00	41.56	0.00	0.00	0.00	0.00	157.56
0608 · Copying/Printing Expense	0.00	39.16	237.87	0.00	4.57	0.00	281.60
0609 · Office Supplies Expense	394.32	394.32	593.32	705.47	394.32	394.32	2,876.07
0610 · Accounting/Auditing Expense	2,000.00	2,000.00	2,000.00	7,524.50	2,000.00	2,000.00	17,524.50
0612 · Other Supplies	28.06	0.00	0.00	0.00	0.00	0.00	28.06
0613 · Employee Benefits Expense							
0613M · Medical/Dental Benefits	4,332.93	3,358.15	3,384.55	5,222.12	2,630.86	2,575.83	21,504.44
Total 0613 · Employee Benefits Expense	4,332.93	3,358.15	3,384.55	5,222.12	2,630.86	2,575.83	21,504.44
0614 · Equipment Rental Expense	215.25	215.25	215.25	25,225.03	225.03	215.25	26,311.06
0615 · Rent (Office) Expense	9,226.29	9,226.29	9,226.29	1,530.07	5,393.50	5,393.50	39,995.94
0616 · Rent (Non-Office Space) Exp.	1,140.00	1,140.00	1,526.00	1,606.00	2,106.00	1,667.00	9,185.00
0618 · Equipment Repair & Maintenance	119.10	357.30	0.00	0.00	378.74	0.00	855.14
0619 · Contracted Services	2,520.75	2,532.69	27,075.00	57,015.00	25,655.00	27,555.00	142,353.44
0620 · Contractors	2,000.00	2,300.00	2,000.00	0.00	0.00	0.00	6,300.00
0622 · Payroll Taxes	2,274.30	2,274.30	2,274.30	2,949.22	3,060.00	2,241.46	15,073.58
0623 · Travel Expense	921.89	105.85	27.00	0.00	146.99	190.28	1,392.01
0625 · Telephone Expense	458.20	457.06	457.05	457.82	456.97	458.62	2,745.72
0626 · Payroll Expense							
0626A · Payroll expense	29,729.16	29,729.16	29,729.16	38,551.64	40,000.01	29,300.41	197,039.54
Total 0626 · Payroll Expense	29,729.16	29,729.16	29,729.16	38,551.64	40,000.01	29,300.41	197,039.54
0627 · Permit Costs	1,250.00	0.00	0.00	0.00	1,100.00	286.00	2,636.00
0628 · Community Partners Grants							
0628B · Grants from Board	1,000.00	250.00	500.00	0.00	0.00	250.00	2,000.00
Total 0628 · Community Partners Grants	1,000.00	250.00	500.00	0.00	0.00	250.00	2,000.00

SF Lesbian Gay Bisexual Transgender Pride CC, Inc.

Profit & Loss

04/01/22

October 2021 through March 2022

Accrual Basis

	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	TOTAL
0629 · Educational Development Exp.	0.00	25.00	0.00	0.00	0.00	250.00	275.00
0630 · Food Expense	1,601.32	0.00	0.00	0.00	2,496.58	155.70	4,253.60
0631 · Media/PR Expense	1,073.28	420.60	0.00	9,840.00	13,399.40	21,800.00	46,533.28
0632 · Volunteer/Staff Recognition Exp	0.00	0.00	0.00	317.70	0.00	59.95	377.65
0636 · Branded Apparel Expense	2,700.00	0.00	0.00	0.00	0.00	0.00	2,700.00
0645 · Signage Expense	983.00	0.00	0.00	0.00	0.00	0.00	983.00
0655 · Data Management Expense	1,531.33	1,178.82	1,259.49	1,224.91	1,134.58	1,794.93	8,124.06
0660 · Fundraising Expense	3,242.95	0.00	0.00	0.00	0.00	0.00	3,242.95
0690 · Interest Expense	44.79	44.79	44.78	44.79	623.78	800.00	1,602.93
0696 · Lodging/Hotel Expense	0.00	0.00	0.00	0.00	1,243.63	0.00	1,243.63
6800 · Fiscal Sponsee Expenses							
6800.19 · Contracted Services	0.00	1,000.00	0.00	1,000.00	0.00	0.00	2,000.00
Total 6800 · Fiscal Sponsee Expenses	0.00	1,000.00	0.00	1,000.00	0.00	0.00	2,000.00
Total Expense	77,415.07	58,987.90	82,354.84	155,199.55	103,438.93	99,220.79	576,617.08
Net Ordinary Income	17,275.59	-56,729.99	-52,160.74	-42,792.42	-96,191.09	-49,833.75	-280,432.40
Net Income	17,275.59	-56,729.99	-52,160.74	-42,792.42	-96,191.09	-49,833.75	-280,432.40