

SAN FRANCISCO PRIDE®

San Francisco Lesbian, Gay, Bisexual, Transgender Pride Celebration Committee, Inc.

GENERAL MEMBER MEETING

Wednesday, August 11, 2021

Being Produced Remotely

A G E N D A

A. Standing Items (10 mins)

- a. Welcome, Check In, Attendance, and Land Acknowledgement
 1. Called to Order at:
 2. Welcome:
 3. In Attendance:
 4. Land Acknowledgement (*as of January 28, 2021*) read by:
- b. Appointment of Timekeeper, Vibe Watcher & Stack Monitor
 1. Timekeeper:
 2. Vibe Watcher:
 3. Stack Monitor:
- c. Read Mission Statement and Financial Protocol
 1. Mission Statement read by:
 2. Financial Protocol read by:

B. Formal Business (62 mins)

- a. Agency and Event Updates (10 mins)
- b. Nominations for Board of Directors 2021-2024 Closes (10 mins)

*See criteria in **Addendum A**, attached – you can send to bodnominations@sfpride.org by Wednesday, August 11th, 6:00 PM.*
- c. Suggestions for Themes Continues – ends Wed., September 8th, 11:59 PM (2 mins)

Send in your suggestions via <https://sfpride.wufoo.com/forms/z5rkpyg0858ekp/>
- d. Annual General Meeting — Selection of Election Inspectors & Election Observers (10 mins)
 1. Election Inspectors: *See criteria in **Addendum B**, attached*
 2. Election Observers: *See criteria in **Addendum B**, attached*
- e. Community Affairs Committee Report (30 mins)

Guest Speakers:

 1. Tina Aguirre, *District Manager*, Castro LGBTQ Cultural District
 2. Iris Vara, *Executive Associate* and Jupiter Peraza, *Director of Social Justice Initiatives*; The Transgender District (SF)
 3. Phil Hammack, *Steering Committee*, SF Queer Nightlife Fund

C. Public Comment (10 mins, limit to 1 comment per person, 5 comments total)

D. In Memoriam (5 mins; suggest a name to commemorate the close of our meeting)

E. Adjournment

Timestamp:

Estimated Time: 87 minutes

Next Member Meeting: Saturday, Sept. 11, 2021, 12 Noon – 4:00 PM; Annual General Meeting

ADDENDUM A

Procedures for Nominating and Electing Directors

I. Nominations for Vacant Seats

- A.** Members in good standing of the San Francisco Lesbian Gay Bisexual and Transgender Pride Celebration Committee (SFLGBTGCC) may nominate candidates for election to those seats on the board of directors that will be vacant as of the annual general meeting in September.
1. "Vacant seats" shall include the following:
 - a) Those created by the imposition of term limits [A.02. Bylaws, Article 6. Section 5.]
 - b) Those currently held by appointees not elected by the members at the last Annual General Meeting (AGM).
 - c) Those created by the resignation or removal of directors since the last AGM.
 - d) Those seats otherwise vacant as of the AGM.
 2. Members in good standing are those members whose membership has not been suspended for any reason.
- B.** The corporation must receive a member's application for membership, or renewal of membership, no later than sixty (60) days prior to the date of the meeting at which votes are cast to qualify a member as eligible to vote.
1. To be in good standing, a member must have paid in full all dues or fees, if any, levied by the board of directors.
 - 2.** All persons so nominated must be members of the corporation in good standing as of the date of the election.
- C.** To achieve its aims of diversity and inclusion, SFLGBTGCC shall encourage the nominations of candidates for vacant seats on the board of directors from all the communities it serves. Throughout the nomination and election process, SFLGBTGCC shall encourage members to consider the composition of the incumbent board of directors, and to identify communities which may be under-represented as they nominate and elect directors for vacant seats.
1. Nominations shall open at the July general planning meeting, from which time SFLGBTGCC shall recognize verbal or written nominations from members in good standing at any general planning meeting, and written nominations mailed to the offices of the corporation and postmarked no later than the closing date for nominations.
 - 2.** Nominations shall close at the August general planning meeting, after which time SFLGBTGCC shall no longer recognize nominations in any form.
 - 3.** All members' nominations must be seconded by another eligible member.
 - 4.** Candidates may **neither** nominate themselves nor second their own nominations.

We also recommend that if you nominate someone, you make sure they are well aware you are nominating them, so they are not surprised when we call to confirm. Please provide their contact information.

ADDENDUM B

Elections Inspectors and Election Observers

Election Inspectors

1. The **Executive Director** shall serve as one of three (3) Election Inspectors at the Annual General Meeting.
2. At the Member Meeting preceding the Annual General Meeting, the membership will appoint **two (2) persons** who are neither standing for election **nor eligible to vote** to serve with the Executive Director as Election Inspectors at the Annual General Meeting.
3. Responsibilities of the Election Inspectors include:
 - a) chairing election-related portions of the Annual General Meeting,
 - b) verifying voter eligibility with the assistance of staff,
 - c) certifying ballots,
 - d) counting, tallying, recording, and announcing the results from the certified ballots,
 - e) overseeing compliance with all provisions of the Corporation's bylaws, and
 - f) overseeing compliance with all provisions of these policies and procedures relating to the election of Directors at the Annual General Meeting.
4. If no Officer of the corporation is available to serve, members may select an Election Inspector at the Annual General Meeting among those neither standing for election nor eligible to vote.

Election Observers

1. At the Member meeting preceding the Annual General Meeting, the membership shall appoint **two (2) persons** who are not standing for election but who may be eligible to vote to serve as observers during the casting and tallying of ballots at the Annual General Meeting.
 - a) Two (2) Directors not standing for election may serve as alternates.
 - b) Responsibilities of the Election Observers include:
 - 1) observing all election processes including:
 - i. voter eligibility verification,
 - ii. ballot certification,
 - iii. vote tally and count, and
 - iv. determination and announcement of election results, and
 - 2) documenting and objecting to any irregularities in the election processes, especially violations of any provision of the corporation's bylaws, or any provision of these policies and procedures relating to the election of Directors at the Annual General Meeting.

SAN FRANCISCO PRIDE[®]

San Francisco Lesbian, Gay, Bisexual, Transgender Pride Celebration Committee, Inc.

Mission Statement

The mission of the San Francisco Lesbian, Gay, Bisexual, Transgender Pride Celebration Committee is to educate the world, commemorate our heritage, celebrate our culture, and liberate our people.

Financial Protocol

No expenditure can be incurred without going through the Executive Director in advance. This includes reimbursement of expenses outside of the set guidelines. If you expect to have an expenditure, prior approval must be sought from the Executive Director as soon as possible. Procedures exist and checks, and balances are in place to ensure that all expenditures go through a proper approval process with the Board. All expenditures are accounted for during the annual budgeting and audit process.

Public Comment

The public comment portion of the meeting is an opportunity for those with no say in the formulation of the agenda (i.e., those who are not members) to speak during the meeting. Public comment is offered in a spirit of open communication and the organization being receptive to new ideas and constructive suggestions. The Chair of the meeting may adopt a flexible approach in allowing public comment but will not tolerate personal attacks and/or indecorous behavior.

Land Acknowledgement Statement *(as of January 28, 2021)*

We at San Francisco Pride acknowledge that we are meeting on the unceded ancestral homeland of the Ramaytush Ohlone peoples, the original inhabitants of the San Francisco Peninsula.

Meeting Behavior Policy

Applying to anyone and everyone who attends meetings of the Corporation, this policy is designed to give guidance to those attending meetings of the Corporation as to what standards of behavior are required and what is unacceptable.

In order to conduct its business in a mature and respectful manner it is essential that those attending meetings of the Corporation adhere to the process and do not engage in disruption of the meeting. Behavior should show respect for

1. The process
2. The Chair
3. Anyone present
4. Any member, director, staff, or volunteer of the Corporation

If a person or group of persons disrupt a meeting and ignores two warnings given them by the Chair at that meeting, they will be removed by the sergeant-at-arms, for the purpose of being given an opportunity to calm down. Such person or persons may rejoin the meeting later, but if they continue to be disruptive, then upon being given a third warning by the Chair, they will be removed by the sergeant-at-arms from the meeting; not allowed to rejoin the meeting; and have their membership of the Corporation (in the event that they are members) suspended, pending a hearing by the Community Affairs Committee; and possible expulsion as a member.

Anyone present at any meeting shall have the power to call for a three second silence to help calm a tense situation.

A Sergeant-at-Arms shall be appointed at every meeting, and in default, shall be the Vice President of the organization.